

TRACKING RESOLUTIONS

Support Services Overview and Scrutiny Panel

Date/Minute Number	Resolution	Explanation/Minute	Officer	Progress	Target Date
7 (1) 03/06/10	The Democratic Support Officer would seek to ascertain whether the University of Plymouth would be interested in co-opting a representative on to the panel and report back to the next meeting.	The panel discussed the possibility of co-opting a representative on to the panel in particular to assist with ICT and Communications policy.	Ross Johnston, Democratic Support Officer	A letter was sent to the University of Plymouth on Monday 21 June 2010 inviting them to offer a representative to be co-opted on to the panel. Janet Isaac has been co-opted on to the panel starting from 2 September 2010 as was agreed at the meeting on 8 July 2010.	
20 08/07/10	Following Cabinet reviewing the strategies a comprehensive manager's report on the strategies identifying their risks and how they work together is submitted to a future meeting of the panel.	After reviewing the Accommodation, ICT and People's strategies members requested that they be provided with a comprehensive report on the strategies following Cabinet in August 2010.	Chris Trevitt, Head of Capital and Assets		3/11/10

Overview and Scrutiny Management Board

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation
8 03/06/10	That the Support Services OSP be formally involved in any consultation on the bills recently announced during the Queens speech relating to policy areas within the panel's Terms of Reference.	As part of the Queens speech a number of Bills had been drafted that could greatly impact on the way the council conducts its business and delivers services. The panel have requested to be involved in any consultation on the Bills that relate to Support Services policy areas.	The Overview and Scrutiny Management Board approved this recommendation at the meeting held on 30 June 2010.	
19 08/07/10	That an urgent update on the progress of locality working and the appointment of Neighbourhood Officers be presented to the Overview and Scrutiny Management Board.	As part of the Corporate Support Departmental Overview it was mentioned that the development of locality working arrangement could assist members in the future when dealing with casework enquiries. Members requested an update on how locality working was progressing.	The Overview and Scrutiny Management Board agreed that they did not require an update on Support Services minute 19 08/07/10, locality working and the appointment of neighbourhood officers.	

Date/min number	Resolution / Recommendation	Explanation / Minute	Response	Explanation
18 08/07/10	That Janet Isaac be formally invited to take up the role of co-opted representative onto the Support Services Overview and Scrutiny Panel starting at the panel's next meeting to be held on 3 September 2010.		The Overview and Scrutiny Management Board approved this recommendation at the meeting held on 28 July 2010.	

Grey = Completed (once completed resolutions have been noted by the panel they will be removed from this document)

Red = Urgent – item not considered at last meeting or requires an urgent response